



Uniphos Enterprises Limited

CIN : L24219GJ1969PLC001588

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NOTICE FOR THE ATTENTION OF SHAREHOLDERS OF UNIPHOS ENTERPRISES LIMITED 51ST ANNUAL GENERAL MEETING AND INFORMATION ON E-VOTING

- Notice is hereby given that the 51st Annual General Meeting ("AGM") of the Company will be held through Video Conferencing ("VC") / Other Audio-visual Means ("OAVM") on **Monday, September 28, 2020 at 3.00 p.m. (IST)**, in compliance with applicable provisions of the Companies Act, 2013 and the Rules made thereunder and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with General Circular No.14 / 2020 dated April 08, 2020, General Circular No. 17 / 2020 dated April 13, 2020 and General Circular No. 20 / 2020 dated May 5, 2020 and other applicable circulars issued by the Ministry of Corporate Affairs and the Securities and Exchange Board of India vide Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 (collectively referred to as "**applicable circulars**"), to transact the business set out in the Notice calling the AGM. Members will be able to attend the AGM through VC/OAVM or view the live webcast of the AGM at <https://www.evoting.nsdl.com>. Members participating through the VC/OAVM facility shall be deemed to be present at the AGM and their presence shall be reckoned for the purpose of quorum.
- In compliance with the applicable circulars, the Notice convening the AGM and the financial statements for financial year 2019-20, along with Board's Report, Auditors' Report and other documents required to be attached thereto, have been sent on Tuesday, September 1, 2020, to all the Members of the Company whose email addresses are registered with the RTA/Company/Depository Participant(s). The aforesaid documents are also available on the Company's website at www.uelonline.com, website of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com, respectively and on the website of National Securities Depository Limited ("NSDL") at <https://www.evoting.nsdl.com>. The documents referred to in the Notice of the AGM are available electronically for inspection without any fee by a Member from the date of circulation of this Notice up to the date of AGM. Member seeking to inspect such documents can send an email to uel.investors@upl-ltd.com.
- Instructions for remote e-voting and e-voting during AGM:**
 - The Company is providing to its members facility to exercise their right to vote on resolutions proposed to be passed at AGM by electronic means ("e-voting"). Members may cast their votes remotely, using the electronic voting system of NSDL during the period mentioned herein below ("remote e-voting").
 - Further, the facility for voting through electronic voting system will also be made available at the AGM and members attending the AGM who have not cast their vote(s) by remote e-voting will be able to vote at the AGM through e-voting.
 - The members who have cast their vote(s) by remote e-voting may also attend the AGM but shall not be entitled to cast their vote(s) again at the AGM.
 - The Company has engaged the services of NSDL as the agency to provide e-voting facility.
 - Information and instructions including details of user id and password relating to e-voting have been sent to the members through e-mail. The same login credentials should be used for attending the AGM through VC/OAVM.
 - The manner of voting remotely by members holding shares in dematerialized mode, physical mode and for members who have not registered their email addresses is provided in the 'Notes' forming part of Notice of AGM.
 - Those members who have not registered their email address can send a mail to evoting@nsdl.co.in alongwith the document specified in the Notice of AGM to procure their user id and password for e-voting and attending the AGM.
 - The remote e-voting facility will be available during the following period:
Commencement of remote e-voting : 9.00 a.m. (IST) on Friday, September 25, 2020
End of remote e-voting : 5.00 p.m. (IST) on Sunday, September 27, 2020
 - The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently. A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the **cut-of date** i.e. **Monday, September 21, 2020** only shall be entitled to avail the facility of remote e-voting as well as e-voting at the AGM.
 - Any person who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as on the **cut-of date** i.e. **Monday, September 21, 2020**, may obtain the login ID and password by sending a request at evoting@nsdl.co.in. However, if the person is already registered with NSDL for remote e-voting, then such person can use existing user ID and password for casting vote.
- Manner of registering / updating email addresses by Members**
 - Members holding shares in physical mode can register/update their email id by writing to the Company with details of folio number and attaching a self-attested copy of PAN card at uel.investors@upl-ltd.com or to Link Intime India Private Limited at rnt.helpdesk@linkintime.co.in.
 - Members holding shares in dematerialized mode can register/update their email id with the Depository Participants with whom they maintain their demat account.

In case of any queries or issues relating to e-voting, kindly refer the Frequently Asked Questions ("FAQs") for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request to Mr. Sagar Ghosalkar, Assistant Manager at evoting@nsdl.co.in.
Members are requested to note the following contact details for addressing their queries/grievances, if any:
Registrar and Share Transfer Agent - M/s. Link Intime India Pvt. Ltd., Unit: Uniphos Enterprises Limited
Address: C-101, 247 Park, L. B. S. Marg, Vikhroli (West), Mumbai - 400083,
Tel No.: +91 22 49186000, E-mail: rnt.helpdesk@linkintime.co.in.

For Uniphos Enterprises Limited
Sd/-
K. M. Thacker
Company Secretary & Compliance officer

Mumbai
1st September, 2020